

Candidate: John SamplePerson

Date: 04/16/2024

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Company: Resource Associates Samples Username: RESOMRML0001

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The following information is a feedback report based on the results of validated psychological assessment dimensions. Depending on the sections included in the test battery, there may be multiple pages of explanatory information. Please review thoroughly for the best overall interpretation of your candidate's scores.

PERSONALITY TRAITS

The profile below summarizes key results in each area compared against general population norms (indicated by the descriptors Low, Below Average, Average, Above Average, and High) and with norms for high performers in the type of job for which the candidate is applying (designated by the shaded areas). The candidate's score is indicated by the diamond symbol:

		Below		Above	
	Low	Average	Average	Average	High
AGREEABLENESS			♦		
CONSCIENTIOUSNESS / DEPENDABILITY			•		
EMOTIONAL STABILITY / RESILIENCE			•		
EXTROVERSION		•			
FLEXIBILITY				*	
INTEGRITY			•		
INTERPERSONAL SENSITIVITY				*	
INTRINSIC MOTIVATION					•
ORDERLINESS / DETAIL MINDEDNESS			•		
RESPONSIVE SERVICE				•	
WORK DRIVE					•

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APTITUDE SCORES: Reported as Percentile

	PERCENTILE RANGE									
	0- 10%	10- 19	20- 29	30- 39	40- 49	50- 59	60- 69	70- 79	80- 89	Top 10%
General Reasoning								Х		

Aptitude Raw Scores

	Total Correct	Total Attempted	Total Questions
General Reasoning	24	29	50

Explanation of Aptitude Scores In This Table:

The aptitude scores in this table reflect <u>percentile rankings</u> -- not percent correct on the test. For example, if a person scores 80-89%ile on a specific test in this report, it means that they scored at least as well or better than 80-89%ile of the norm group, but not as high as about 10-20%ile of the norm group. So, higher scores are better than lower scores.

The **Overall Cognitive Aptitude** is an average score (an average for the standardized scores) for all of the separate aptitude tests given to this candidate.

The <u>lower the Overall Cognitive Aptitude score</u>, we predict that the candidate will have difficulty learning new information and making decisions. For example, if they are well experienced in their occupation, they may be able to continue to perform well practiced tasks adequately, but have difficulty learning new things. As such, they will need additional training time and more support from supervisors. People who produce lower Overall Cognitive Aptitude scores generally prefer tasks that call for specific responses rather than ones requiring insightful solutions. They are also slower in processing information and are often easily overwhelmed by complex problems, especially ones they have not dealt with before.

The <u>higher the Overall Cognitive Aptitude score</u>, the more we predict that the candidate will learn quickly, pick up a lot of new information on their own without needing to be trained, handle a large information load easily, make decisions in an efficient manner, and show a great deal of insight about how to solve new and complex problems.

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PERSONALITY TRAIT INTERPRETATION

Strengths:

- He tends to be easy to get along with. He avoids arguments and unpleasantness unless the topic or the person is one that really makes him upset.
- Moderately conscientious and trustworthy in the way he works, he fulfills most commitments and expectations, though he also makes up his own mind about when and how he will do so.
- He should be able to withstand most of the stressors associated with this job. He is unlikely to lose his temper, have emotional outbursts on the job, or experience a lot of anxiety over unresolved work problems.
- Fairly efficient, he will be a to-the-point communicator who does not waste time in extraneous conversations or chit-chat on the job. He can usually focus on immediate problems and work comfortably in situations requiring sustained concentration.
- He is willing to try new ideas and practices on his job. John will accommodate to most changes and innovations in the workplace and not try to hand on to the past.
- He usually understands and is responsive to the feelings and problems of other people. John should be fairly good at reading people's moods and concerns. He tends to be an empathetic person, who will typically offer a helping hand to people who are in need.
- He is much more motivated by intrinsic rewards on his job than by extrinsic, tangible factors. John appreciates recognition in the form of praise and recognition of his contributions. He is also attracted to variety and personal responsibility for work outcomes.
- Reasonably organized and systematic in his work, John is also flexible and adaptable, adjusting his style to changing job circumstances.
- John registers as having an above-average level of customer service orientation. He tries to meet customers' needs and preferences promptly.
- A high work drive suggests this candidate will put a lot of effort into meeting job demands. Long hours and an irregular schedule will not be a problem for him, even on a continuing basis.

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Developmental Concerns:

- He can sometimes be unpleasant or difficult to deal with when interacting with other people. He may need some feedback about being more consistently pleasant and congenial in his interactions with coworkers.
- Sometimes behaving in ways that others see as undependable, he may need to reduce the gap between his stated intentions and actual behavior.
- Under conditions of heavy work pressure, he may lose his composure. He may need to find ways to buffer such stress and increase his emotional resilience.
- He could be more outgoing, sociable, and personable. He may not share his ideas and communicate his views frequently enough to coworkers.
- John registered an average score on the integrity measure. Although this is not an unacceptable score, he should be given a careful orientation to company rules and policies, including a thorough explanation of how ambiguous situations are to be handled to maintain honest, ethical business practices.

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INTERVIEW QUESTIONS

After reviewing the assessment results for this candidate, you may want to conduct a structured interview to further explore and clarify some specific concerns. The interview questions listed below reflect areas of concern raised by the assessment results. You should keep asking questions until you have gained confidence in your assessment of the candidate. You can use some or all of these questions when interviewing the candidate. You will probably want to customize these questions to best fit your style and what you already know about the candidate as well as the job for which s/he is being considered. Most of these are behavioral description items which ask the candidate to describe specific behavior on the job. Some additional probes which you might want to use with individual questions are:

- * When did this take place?
- * What factors led up to it?
- * What were the outcomes?
- * What did others in the organization say about this?
- * How often has this type of situation arisen?
- * How would you handle it differently in the future?

CONSCIENTIOUSNESS

- Describe a time when you have taken a shortcut or bypassed some steps at work to get something done guicker, better, or more efficiently.
- Flexibility is important in many jobs. Describe a situation where it would be advantageous to bend or ignore a company rule or policy to improve job effectiveness.
- Describe how you deal with situations where the best course of action is not covered by company policies and procedures.
- Describe a situation where you feel that organizational bureaucracy or red tape made your job difficult or significantly slowed you down.

EMOTIONAL STABILITY/RESILIENCE

- Tell me about a time when you had to keep on working despite having some problem or concern
 weighing on your mind. [Probes: How long did it go on? How was it resolved? How often has this kind of
 thing happened in the last six months?]
- Stress is a natural part of most work environments these days. Describe a situation where some significant form of stress has impacted you on your job and how you dealt with it.
- Describe a situation where you learned to live with something stressful at work.

EXTROVERSION

- Describe a situation when your ability to communicate made a difference in the outcome of a project, assignment, or task at work.
- Tell me how much time you would ideally like to spend each day in meetings and discussion groups on the type of job for which you are applying.

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All of us have different styles of interacting and communicating with other people. Describe a situation
where your style did not mesh well with that of another employee. [Probe: How did your styles differ?
What problems did this lead to? What adjustments did you make?]

• Give me an example of a presentation you have made where the audience was not particularly interested in the topic. What did you do? What were the results?

INTEGRITY

- What would you do if you discovered that a coworker had been taking home office supplies without permission and without telling anyone?
- Under what conditions would it be acceptable to ignore or bend a company rule or policy?
- Describe what you would do if your boss asked you to keep quiet about some data he or she was falsifying for the annual company report.
- Under what circumstances would it be OK to claim a sick day (even though you were not sick) to deal with a personal problem at home?

INTRINSIC MOTIVATION

- Tell me which factors define success for you in a job.
- Describe how your feelings of job satisfaction are affected by how much challenge and variety you have at work.
- Tell me what you would do if your job became repetitive and routine.
- Describe the kind of work that really motivates you.

ORDERLINESS

- All of us learn from our errors and mistakes. Tell me about the most recent error or mistake you learned from. [Probes: What was the error or mistake? What did you learn from it? What did you do to prevent it from happening again?]
- Tell me about a time when your organizational skills paid off and helped solve or prevent a problem at work.
- Sooner or later all employees have to make some trade-offs between working quickly and doing a
 sufficient quantity of work versus working precisely and doing work of the highest quality. Tell me about
 an occasion at work when you traded off quality for quantity or when time constraints forced you to
 compromise on thoroughness or attention to detail. [Probe: How did you feel about having to make such
 a trade-off?]
- Describe the most significant thing you have done to help yourself become better organized in your job.